

Russellville Pride June '26

Vendor Agreement

For any questions or concerns, please contact the Russellville Pride Committee via Facebook Messenger or email info@russellvillepride.org.

Please read the following agreement carefully. It contains a lot of important information. If you agree to the terms outlined within, please check the appropriate box on the vendor application. We will review applications as we receive them and will notify all applicants of their status no later than **April 30, 2026**.

Russellville Pride is, first and foremost, about inclusion. We strive to create a welcoming, inclusive, and affirming event for all members of our community, regardless of race, gender identity, sexual orientation, nationality, native language, creed, age, disability, or any other characteristic protected by law. If you cannot adhere to this requirement, please do not apply. Russellville Pride reserves the right to remove any organization or business that is found to be willfully disruptive or malicious; such behavior will not be tolerated *before or during* the event. If you are asked to leave for any of these reasons, you will forfeit your vendor fee, having been duly warned.

The organization or business you are representing will heretofore be referred to as the Vendor.

PURPOSE.

Russellville Pride agrees to provide the Vendor with booth space at Depot Park in Downtown Russellville. Your booth space is a guaranteed minimum 10'x10' area. If you have any unique space requirements or need additional accommodations, please contact us at info@russellvillepride.org.

The Vendor accepts the opportunity to participate as a vendor for **Russellville Pride '26**, on **June 6, 2026 from 6:00pm to 9:00pm**. The Vendor hereby accepts the following listed conditions and limitations.

HOURS OF OPERATION.

The Vendor's booth area shall remain open from 6:00PM to 9:00PM on the day of the event. If you require an exception, please contact info@russellvillepride.org. We will do our best to accommodate.

SETUP AND TEARDOWN.

The Vendor shall set up the day of the event, between **4:00PM and 6:00PM**. The Vendor shall remove their setup **no later than 10:00PM**.

QUALITY PRODUCTS.

The Vendor, if it is offering services or goods for sale, shall ensure the proper quality of the products sold. The Vendor shall comply with all applicable laws as to their sales. **The committee has made the decision to ban sales of multi-level-marketing (MLM) products or services as well as any products created using generative AI or large language models (LLMs).** This is non-negotiable, as our stance is to prioritize and promote local artists and small businesses.

PAYMENT.

The Vendor is provided with space in exchange for **\$35.00*** to be paid upon approval of the vendor application. Payment must be received via PayPal, CashApp, or Venmo **within 14 days of application approval**. Upon receipt of payment, space locations will be assigned by the Russellville Pride Committee and provided to the Vendor in advance of the event.

**The vendor fee will be waived for any Vendor who does not provide any goods or services for sale, such as educational organizations or other non-profits providing free information or services.*

APPEARANCE.

The Vendor is responsible for cleaning and maintaining the space provided in an organized and neat manner. This responsibility includes removing any bulk trash.

EXTRA SERVICES.

Russellville Pride will provide limited access to power outlets and/or water hookups, on a first-applied, first-served basis.

DISPLAYS AND SIGNS.

All tables and displays must be free-standing with the exception of necessary stakes or anchors for tents and canopies. All signs must be attached to the Vendor's booth, be free-standing, or have thin metal stakes for any grassy areas in your space. All signage, tables, and displays must stay within your allocated space. Nothing may attach to the walls or columns of any buildings or permanent structures by any means at all. Signs and displays should not block access to other booths or walkways.

EMPLOYMENT OF STAFF.

The Vendor will provide adequate staffing at their own cost in order to operate the space provided. Russellville Pride will provide overall event security and have volunteers available to assist all vendors and attendees.

CANCELLATION POLICY.

Weather Policy. Russellville Pride is a **rain or shine** event, and will only be cancelled in the event of severe weather.

If the Vendor is unable to attend the event, written notification must be sent to info@russellvillepride.org no later than **May 30, 2026** for a full refund of your vendor fee. Any cancellation after that date will result in no refund. If you have any questions or concerns, please reach out to the Russellville Pride Committee on Facebook or info@russellvillepride.org.

If the Russellville Pride Committee cancels the event for any reason, full refunds will be issued to all vendors.

THE LEGAL STUFF.

The Vendor, should it require it, is solely responsible to obtain insurance coverage on property brought to the event. The Vendor assumes full responsibility for items left on the event property. Russellville Pride accepts no liability for lost, stolen, or damaged property and is not required to carry additional insurance to cover the Vendor's property.

The Vendor agrees to indemnify and hold Russellville Pride harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Russellville Pride that result from the acts or omissions of the Vendor and/or its employees, agents, or representatives.

Any notice or communication required under this agreement shall be sufficiently given if it is submitted to Russellville Pride Committee via the contact information provided at the beginning of this agreement; communication between Russellville Pride and the Vendor shall be sufficiently given if it is submitted to the preferred contact method(s) specified in the vendor application.

Neither party may assign or transfer this agreement without the prior written consent of the non-assigning party, whose approval shall not be unreasonably withheld.

This agreement contains the entire agreement of the Vendor and Russellville Pride, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this agreement. This agreement supersedes any prior written or oral agreements between the parties.